

CCC BUDGET COMMITTEE

Minutes of the Meeting

Committee Members:

Mariles Magalong

Tammeil Gilkerson*

Erika Green*

Terrill Mead

Wayne Organ

Seti Sidharta

Student rep *

*-absent

BUDGET COMMITTEE MEETING

Tuesday, September 16, 2014 @ 2:00 p.m.

Room AA-216

1. The minutes of last month's meeting were briefly reviewed and unanimously approved by the budget committee.
2. Minda Calagui was introduced as the new Senior Admin Secretary for the Business Office, and will be the notetaker for the committee.
3. The \$100,000 college contingency funding was discussed. The following uses for the funds were unanimously approved:
 - Emergencies – approval for use of funds for this purpose cannot be done through email, therefore an emergency meeting would be convened as needed.
 - Unanticipated and necessary expenses – An example is when a department has an unexpected new regulation presented to them which increases the requirement for course/program/degree completion. This will be a potential use of the contingency fund.
 - Safety – The funds can be used to address safety issues, on a case by case basis.
4. There was a brief discussion about the Grants Committee report. The committee was asked if they will be able to apply for the Title III or Title V grant. The committee stated that they are only a “review” committee and that they do not have the capability, time, or resources to carry on this task.
5. The revised Annual Plan and Resource Allocation request form was reviewed and discussed. With some minor edits, the revision was unanimously approved.
6. Other business discussed were as follows:
 - Minda will work with Wayne and Ellen Seidler to post agendas and minutes on the website.
 - Wayne suggested an agenda item for next meeting – the program review process.

The meeting was adjourned at 3:05 p.m.